




Consolidate my Super into NESS Super Form

Please complete and return this form to: NESS Super, Locked Bag 20, Parramatta NSW 2124
Complete in pen using CAPITAL letters or type directly into this form and print it out.
Use (X) to mark boxes. This request must be signed and dated.

 Website: www.nesssuper.com.au
 Email: nessadmin@aas.com.au
 Freecall: 1800 022 067

 **Important Note:** Before you transfer your super into NESS Super, please refer to "Tips before you transfer" at www.nesssuper.com.au/super/managing-super/combine-your-super.

INSTRUCTIONS TO ADMINISTRATOR OF PAYING FUND NAMED ON PAGE 2.

Your member has authorised NESS Super to obtain from the Fund account identified below, an amount held in that Fund. A certificate of NESS Super complying status is on page 3. Please make the cheque payable to NESS Super and mail to NESS Super Administration, Locked Bag 20, Parramatta NSW 2124.

1. Member details (Please complete in full)

Member Number (This can be found on your Member Statement)

Mr/Mrs/Ms/Miss Surname

Given names

Other/previous names

Date of birth (ddmmyyyy)

Sex

Residential address

Street number

Street name

Suburb/Town

State

Postcode

Postal address (if different to residential address)

PO Box

Suburb/Town

State

Postcode

Previous address

If you know that the address held by your other fund is different from your current residential address please give details below.

Street number

Street name

Suburb/Town

State

Postcode

Telephone (daytime)

Mobile

Email

 Please turnover

2. Tax File Number (TFN) Details

Under the *Superannuation Industry (Supervision) Act 1993*, your superannuation fund is authorised to collect your TFN, which will only be used for lawful purposes. These purposes may change in the future as a result of legislative change.

NESS Super may disclose your TFN to another superannuation provider when your benefits are being transferred, unless you request in writing to NESS Super that your TFN not be disclosed to any other superannuation provider.

It is not an offence not to quote your TFN. However, giving your TFN to NESS Super will have the following advantages (which may not otherwise apply):

- NESS Super will be able to accept all types of contributions to your account/s;
- the tax on contributions to your superannuation account/s will not increase;
- other than the tax that may ordinarily apply, no additional tax will be deducted when you start drawing down your superannuation benefits; and
- it will make it much easier to trace different superannuation accounts in your name so that you receive all your superannuation benefits when you retire.

Tax File Number (TFN) details

I agree to provide my Tax File Number No Yes – my TFN is:

3. Other fund details (If you have a copy of your latest statement, please attach it)

Please tick **one** box only

I would like NESS Super to arrange the transfer of my **WHOLE** account balance from my other fund **OR**

I would like NESS Super to transfer **PART** of my account balance from my other fund

Amount to be transferred \$, ,

Name of other fund

Superannuation Product Identification Number (SPIN)*

ABN*

* Obtainable from your other fund

Address of other fund

Street Number / PO Box

Street Name


Suburb/Town

State

Postcode

Other fund membership number

Other fund phone number

 Please turn over

5. Completing proof of identity

Please attach **certified photocopies of documentation** to prove you are the person to whom the superannuation entitlements belong.

Please tick the box/es to show which documents you have attached to this form.

(Only provide original documents if you are submitting this form in person at the administrator's office or at our offices).

I have attached:

<p>EITHER: One of the following documents only:</p> <p><input type="checkbox"/> A current driver's licence or permit issued under the law of a State or Territory; or</p> <p><input type="checkbox"/> A passport issued by the Commonwealth which can be up to two years out of date;</p> <p>that contains a photograph of the person in whose name the document is issued.</p>	<p>OR One of the following documents:</p> <p><input type="checkbox"/> Birth certificate or birth extract</p> <p><input type="checkbox"/> Citizenship certificate issued by the Commonwealth</p> <p><input type="checkbox"/> Pension card issued by Centrelink that entitles you to financial benefits.</p>	<p>AND One of the following documents:</p> <p><input type="checkbox"/> Letter from Centrelink regarding a Government assistance payment</p> <p><input type="checkbox"/> Notice issued by Commonwealth, State or Territory Government within the past 12 months, containing your name and residential address. For example:</p> <ul style="list-style-type: none"> – Tax Office Notice of Assessment – Rates notice from local council
--	---	--

If you are unable to provide accepted certified documents, please contact NESS Super for other options.

Certified proof of identity

All copied pages of ORIGINAL proof of identification documents (including any linking documents) need to be certified as true copies by an authorised person (see below).

The following can certify copies of the originals as true and correct copies:

- a permanent employee of Australia Post with five or more years of continuous service
- a finance company officer with five or more years of continuous service (with one or more finance companies)
- an officer with, or authorised representative of, a holder of an Australian Financial Services Licence (AFSL), having five or more years of continuous service with one or more licensees
- a notary public officer
- a police officer
- a registrar or deputy registrar of a court
- a Justice of the Peace
- a person enrolled on the roll of a State or Territory Supreme Court or the High Court of Australia as a legal practitioner
- an Australian consular officer or an Australian diplomatic officer
- a judge of a court
- a magistrate, or
- a Chief Executive Officer of a Commonwealth court.

Have you changed your name or are you signing on behalf of another person?

If you have changed your name or are signing on behalf of the applicant, you will need to provide a certified linking document. A linking document is a document that proves a relationship exists between two (or more) names. The following table contains information about suitable linking documents.

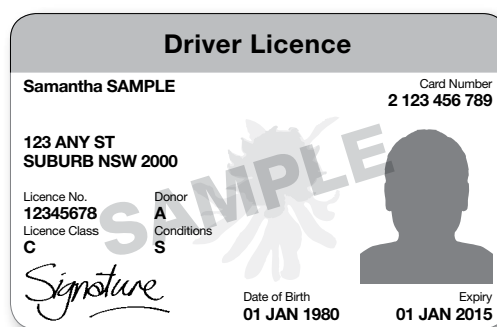
Purpose	Suitable linking documents
Change of name	Marriage certificate, deed poll or change of name certificate from the Births, Deaths and Marriages Registration Office
Signed on behalf of the applicant	Guardianship papers or Power of Attorney

Example of how to certify identification

- 1 Take a photocopy of both sides of the original document (see list of documents above).
- 2 Take the photocopy and the original document(s) to an authorised person.
- 3 The authorised person should state on the front side of each copy: 'This is a true and correct copy of the original.'

The authorised person should write on each copy their:

- full name;
- qualification;
- registration number (if applicable);
- date; and
- signature.



This is a true and correct copy of the original

Signature

Sergeant Sam Jones
42 Super Street, Supertown
0123 456 789
10 December 2011
(02) 9876 6432